भारतीय लेखा तथा लेखापरीक्षा विभाग

कार्यालय महालेखाकार (लेखा एवं हकदारी) प्रथम, उ0प्र0

INDIAN AUDIT AND ACCOUNTS DEPARTMENT

Office of the Accountant General (A.& E.) -1.U.P.

Letter No.ITCG/Tender/ 88323   dated: 5.12.2017

TENDER NOTICE

Sealed bids under **two bid system** are invited from reputed Computer Consultants/Software Developers/IT Programmer for the following work: -

Particulars	**Date and Time of submission of tender**	**Date and Time of opening of tenders**
Tender for resolving problem of GPF and VLC application as list attached (Annexure-A)	9th January 2018, 5:00PM	10th January 2018, 11:30AM

Sealed bidding documents, (Technical Bid and Financial Bid alongwith EMD) duly filled in as per the instructions of the Tender Document should be addressed to the Sr. Dy. Accountant General (Admn.), Office of the Accountant General (A&E)-I, 20, Sarojini Naidu Marg, Allahabad and must reach latest by 5:00 pm on 9.1. 2018.The tenders will be governed by the following terms and conditions: -

1. The tenders will be opened at the time and date mentioned above, in the chamber of Sr. Dy. Accountant General (Admn.) of the office in the presence of the representatives of the bidders, who may like to be present.

2. **Scope of work to be carried out and specifying Deliverables:**
   ➢   Scope of work has been mentioned in *Annexure-A*.

3. **Technical Bid** should be prepared as per the instructions given in the Tender Document alongwith all required information, documents in support of the minimum eligibility criteria, Valid EMD of requisite amount. a. Bid Submission Form duly signed and printed on Company's letterhead b. Signed and Stamped on each page of the tender document. c. Earnest Money Deposit of Rs.5,000/- d. Bidder Profile, Form for Financial Capacity are duly filled up f. All attested supporting document in proof of having fully adhered to minimum eligibility criteria. The Technical Bid should then be kept in a separate sealed envelope, superscribed as "*Technical Bid for GPF and VLC application*", with the Name and address of the Bidder.

4. Bidder should prepare Financial Bid in the Price Schedule as provided in the Tender Document with mention of (i) Total cost of the job listed in Annexure-I (ii) Amount of GST/ Tax (if required to be paid under rules). Then the Financial bid should be kept in a

separate sealed envelope, superscribed "Financial Bid for GPF and VLC application with the Name and address of the Bidder.

5. The Bidder shall submit his bid in a sealed envelope containing two separate sealed envelopes consisting of (i) Technical Bid and (ii) Financial Bid, clearly superscribing so and the two envelopes shall be kept in another single sealed envelope.

6. The Technical Bids shall be opened in the chamber of the office of the Sr. Dy. Accountant General (Admn.) on 10.1.2018 at 11:30 am by the Committee authorized by the competent authority of this office in the presence of such bidders who may wish to be present.

7. The financial bids of only those bidders whose Technical Bids are accepted, shall be opened by the Committee authorized for the purpose. The date, time and venue of opening of the financial bids shall be intimated to the technically qualified bidders. The Financial Bids of all the technically qualified Bidders shall be opened on the appointed date and time in presence of the qualified bidders/their authorized representatives, who choose to be present at the time of opening of the financial bids.

8. **The Tenderer must quote the item wise cost, total time required for completion of each jobs mentioned** in **Annexure-I. The successful bidder has to take up application wise job mentioned in Annexure–I . The job of VLC application can be taken up only after successful completion of job of GPF application in order mentioned in Annexure-I. All jobs of annexure-I are to be completed within <u>one months</u> from the date of award of work. The Tenderer may visit the office for study of the items of work to be carried out before quoting rates for entire job.**

9. **Earnest Money** of Rs. 5,000/- in the shape of Bank Draft/ Banker's Cheque in favour of 'Pay and Accounts Officer', O/o the Accountant General (A&E)-I, UP payable at Allahabad must accompany the tender.

10. The tenders shall remain valid for a period of 120 days from the date of their opening.

11. **Technical Qualifying Requirement**: -

(i) The bidder, should be in the areas of software development for a period of at least three years. The bidder's average annual turnover for the last two completed years as on the date opening of bid from domestic software development business should be at least Rs. 50 lacs. Copies of audited Balance sheets of last 2 years may be enclosed as proof of turnover.

(ii) The bidder should have demonstrable software development experience in large industries/ government departments/ PSUs of handling and executing software jobs of at least Rs. 5 to 10 lakhs each and also should have experience in developing on-line application using Oracle RDBMS.

(iii) The bidder must have experience of Network environment in LINUX RED HAT.

12. The bid should be submitted in enclosed format only.

13. The Accountant General (A&E)-I, UP, Allahabad reserves the right to reject any or all the tenders without assigning any reason. On the sealed envelope it should be clearly superscripted "**Bid for resolving problem in GPF and VLC application"**

14. **Bids received after 5 PM of 9ᵗʰ January 2018 or without Earnest Money Deposit or with incomplete information would be summarily rejected.**

15. The successful bidder shall have to provide Three **months free on-site support** (over and above the man power deployed by the firm to complete the jobs) after the expiry of the contract period for work mentioned in Annexure-I to resolve the remaining problems which have arisen due to modification, etc. made by the firm but could not be resolved within the contract period. Thereafter the firm shall have to provide paid on site support for three months (which may be extended upto a maximum of 3 months) on a payment of Rs. 50000/- service Tax extra) per month to resolve other minor problems in GPF and applications to stabilize the GPF and VLC modules linked in the present contract. The software professionals to be deployed by the firm for entire On-site support period must be from among those who had worked on the job.

16. **Personnel names/qualification/experience of each software professional who are proposed to be associated with this job by the firm must be enclosed with the tender**.

17. General terms and conditions of tender and list of work to be executed through the tender are enclosed separately which may also be gone through before submitting the tender.

18. **Conditional tenders will not be considered and straight way rejected.** Any attempt to negotiate directly or indirectly on the part of a tenderer with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective tenderer or to influence by any means the acceptance of a particular tender will render the tender liable to exclusion from consideration.

Sd/-
Sr. Dy. Accountant General (Admn.)

Annexure-I
List of problems which are required to be resolved under change management
I. GPF Application

Sl. No.	Particular
1	**Provision for regular updation of full want/ part want at the close of financial year:** A separate table in which major head wise full want/ part want (total of both full want and part want items) will be stored which will be regularly updated at the close of every financial year.
2	**Adjustment on the basis of clearance of existing amount:** Clearance of existing amount will be done on the basis of adjustment made so for. The clearance through the existing screen also will be deducted from the new table.
3	**Monthly report:** One monthly report is required to be generated having following columns for 12 months horizontally in the format given below- Month wise report on Clearance of wanting items for the year 201..-..
4	**Consolidated Year Report:** One consolidated yearly report in which yearly addition and clearance will be show as given below: Consolidated yearly report on Clearance of wanting items for the year 201…-…
5.	**Allowing posting of debit vouchers incase the account is open and last fund deductions date is available in the Master**: System does not accept debit/credit entries, if Last Fund Deductions date is available in the master data despite the fact that the account is open. Posting of debit voucher should be allowed in such cases.
6.	**Provision for handling of un-authorized amount similar to FP cases while processing RB payment cases:** Provision is required for handling un-authorized amount while processing RB payment cases also as in FP cases.
7.	**Modification for calculation of unauthorized credits in case of teachers:** The interest calculation process in respect of teachers, as they retire on 31st March, is to is calculating correct interest as while we calculate unauthorized credits i.e prior to six months from that 31st March. Necessary modification is to be done to give correct calculation.
8.	**Development of provision for calculation of interest for negative balance cases while processing with limited interest:** While processing cases with Limited interest, provision to calculate interest for negative balance should be developed while system not to give interest to continue in positive balances.
9.	**Provision for rectification of multiple accounts of any series in one go:** Provision for entering a range of accounts in respect of a series (e.g. From A/c no to A/c no.) to enable rectification of multiple accounts of any series in one go

Table for item 3:

	4/2017				5/2017				
Major head	OB	Add	Clearance	CB					

Table for item 4:

Major Head	OB	Add	Clearance	CB

	is required.
10.	**Development of integrated procedure for fetching authority details:** A separate integrated procedure for fetching authority details from the respective table and close the accounts in master table where authorities issued is required to be developed. At present accounts are closed on basis of data captured from the copies of GPF authorities issued. Followed by a change request provision for feeding details of GPF authorities included in this system. Now by development of a separate procedure, this data can be replaced in master data for the purpose of closing GPF accounts. Thus the manual feeding can be prevented and this procedure will run for the purpose periodically.
11.	**Provision for showing alert message in FP module in case of omission of a year at the time of authorization by AAO:** In FP module while authorizing by AO no alert is displayed if a complete year is omitted from authorization by AAO. This needs to be indicated by giving an alert message to enable the accounts officer to take appropriate action.
12.	**Restriction for accessibility of RC/FP/RB cases under process so that no other AAO/Accountant could access/view the cases being process/initiated by some other AAO/Accountant:** A control system to be introduced in the FP module which will impose restriction on accessibility of RC/FP/RB cases under process in such way as no other AAO/Accountant could access/view the cases being processed/initiated by some other AAO/Accountant.
13.	**Non proper functioning of role function with respect to AISPF module:** Role functions with respect to AISPF module is not working properly which needs to be rectified i.e. There are separate roles mentioned in the database for various levels/works. But at present in AISPF database these roles automatically get the powers/functions of DBA. Therefore these roles should be restricted to let the access of those functions which are actually defined for that particular level (e.g. DEO/AAO/AO etc.) in that role.
14.	**Provision for flagging unposted items as cleared:** A form/screen needs to be developed for flagging unposted items as cleared because there are items in unposted table against which no correct clearance is possible which are required to be cleared manually.
15.	**Need for a provision for the authorization and monthly closing of data in GPF module for captured data related to receipt of monthly credit schedules:** a provision was made in GPF module for capturing the data related to receipt of monthly credit schedules by the Fund-24 section. A provision is needed for authorization and monthly closing of this data.
16.	**Provision for capturing the subscriber's mobile number:** a field needs to be added in the form for allotment of GPF/AISPF account numbers for capturing the subscriber's mobile number.
17.	**Provision for printing of duplicate ledger for different year of a particular subscriber in a single screen:** Provision is required for printing of duplicate ledger based on the parameter for different years of a particular subscriber in a single screen (e.g from_year 2003-04 to2016-2017)

II. **VLC Application**

Sl. No.	Particular
1	**Development of interface to upload text file of <u>sanction order</u> being received from various treasuries:** Every month sanction order of long term advances in text file is received from various treasuries in this office through the CTS. For uploading the sanction order in VLC application, an interface is required to be developed so that treasury-wise data may be uploaded in appropriate table and utilized.
2	**Development of interface to upload text file of <u>recovery schedule</u> being received from various treasuries:** Every month data of long term advances in text file is received from various treasuries in this office through the CTS. For uploading the data in VLC application, an interface is required to be developed so that treasury-wise data may be uploaded in appropriate table and utilized.

Sd/-
Accounts Officer (ITCG)

GENERAL TERMS AND CONDITIONS

1. These General Terms and Conditions are to be read in continuance with the Tender Notice for Data migration to existing GPF application and VLC application in oracle 11g .

2. The successful bidder will be required to enter into an agreement with the department on a stamp paper of Rs. 100/-.

3. The work defined in the agreement shall have to be started by the successful tenderer from the date as decided by this office.

4. **The tenderer shall strictly adhere to the date of completion of the entire project failing which the firm will be liable to pay penalty @Rs. 2000/- per day, unless extension of time for completion of job of the stage is accepted by the Accountant General (A&E)-I, UP, Allahabad. On completion of all the jobs of each stage, the firm will have to submit a certificate to Dy. Accountant General (Funds) for GPF application and Sr.Dy. Accountant General (TAD &VLC) for VLC application, to the effect that they have not only made the required modifications/enhancements in the existing software but have also tested it and found that this is working properly. Successful completion of the job shall however be finally accepted after testing by this Office on test server and thereafter on main server through one node after receipt of above certificate from the firm.**

5. **The comments of final testing by this office shall be communicated within a maximum period of 1 month on receipt of the completion report of the firm regarding each stage.**

6. **In case the tenderer fails to commence the specified work within 15days from the date of award or leaves the awarded work mid-way, the Accountant General (A&E)-I, UP without prejudice to any other right shall have the right to refuse payment for the jobs already executed and also forfeit the Earnest Money Deposit** either fully or in part thereof.

7. Conditional tenders shall not be accepted.

8 The successful tenderer shall have to execute the work of all other stages in the office of the Accountant General (A&E)-I, UP, Allahabad and after acceptance of successful completion of job by this office, the firm will have deploy the problems resolved related to respective module of these stages on application server of Accountant General (A&E)-I, UP, Allahabad and Accountant General (A&E)-II, UP, Allahabad. The execution of work for the job shall however be done by the firm at the office of the Accountant General (A&E)-II, site initially and after acceptance of successful completion of job by this office, the firm will have to copy the respective modules at all nodes in the office of the Accountant General (A&E)-II, UP, Allahabad and Accountant General (A&E)-I. UP, Allahabad.

9. All modules updated with the latest modifications available in the office of the Accountant General (A&E)-II, UP, Allahabad shall also have to be copied by the firm at all nodes in the office of the Accountant General (A&E)-II, UP, Lucknow also.

10. Payment shall be subject to quality and quantity in accordance with the 'Technical Specifications' and to the satisfaction of the Accountant General (A&E)-I,UP, Allahabad, failing which the aforesaid authority without any prejudice shall have the right to deduct such appropriate amount from the payment as he thinks fit.

11. Payment shall be made according to a mutually acceptable "Payment Schedule" which will be drawn before award of work to the successful bidder. No advance payment will be made.

12. During execution of the work by the successful tenderer, cost of losses and damages, if any, shall have to be borne by the firm.

13. Accountant General (A&E)-I, UP, Allahabad reserves the right to reduce/enhance the quality of work, alter the mode of work according to needs or to cancel the award of the work without assigning any reason at any time.

14. Successful bidder will have to adhere to the Information security policy of this office.

15. Necessary security controls/supervisory controls/safety controls/Inputs/ Processing/ outputs control will have to be provided in the Software for data-security.

16. The Accountant General (A&E)-I, UP, Allahabad shall monitor the systems development process from time to time during execution of the work, to ensure that controls are implemented successfully, user and business requirements are met and the system development/acquisition methodology is being followed and in case of any deficiency the Account in duplicate deduct the payment appropriately.

17. The Accountant General (A&E)-I, UP, Allahabad may at his discretion, ask the successful bidder to post any number of technical experts/consultants of the bidder for any period of time to the local office during currency of work to get the work completed within the time schedule.

18. Income tax shall be deducted at source at the rate applicable at the time of payment.

19. The Accountant General (A&E)-I, UP, Allahabad may at his discretion, improve/ alter/ remove any existing conditions or impose new conditions.

20. The firm will have to provide complete documentation of modification/changes done in the package along with SRS, , Data flow diagram, Source code, system Design Document, User Manual etc. in respect of **modification/enhancements in the existing software** carried out by them.

21. The source code shall be the property of the office of the AG(A&E)-I,UP Allahabad. The firm shall give proper documentation, and source code in media along with hard copy thereof for customer and its sister office AG(A&E)-II, UP, Allahabad including branch office at Lucknow, will not retain the same in full or partially and will not use of the same in any manner whatsoever for its own purpose.

22. The firm shall take all precautions not to disclose, divulge and / or disseminate to any third party any confidential information, proprietary information on the Client's business or security arrangements (including but not limited to the Assignment Instructions, Schedules and other subsequent Agreements) and/or business of the Client.

    The obligation is not limited to any scope and the firm shall be held responsible in case of breach of the confidentiality of Client's information

23. This office will not provide any accommodation facility or food for the personnel of the firm.

24. The firm will be allowed to complete the job on working days of the office during office hours only.

25. The agreement shall be governed by Laws of India for the time being in force. All disputes will be subject to Allahabad jurisdiction.

Sd/-

Sr. Dy. Accountant General (Admn.)

Format for submission of Technical bid for resolving problem of existing GPF application and VLC application in oracle 11g

1.   Name and complete address of the firm: (In Block letters):

2.   Name and Phone no. of the Contact Person:

3.   Experience in the field of Software Development:

(Please enclose Company profile showing experience, experience certificate and copies of the work orders, etc.)

SN	Name of the organization for whom software development has been done	Period		Whether the software developed was on-line application using Oracle RDBMS.	Please specify if Job involved to Network environment in LINUX RED HAT also.
		From	To		

4.   Experience in the field of Software maintenance
(Please enclose Company profile showing experience, experience certificate and copies of the work order etc.)

SN	Name of the organization for whom soft ware maintenance has been done	Period		Whether the software maintenance was on-line application using Oracle RDBMS.	Please specify if Job involved to Network environment in LINUX RED HAT also.
		From	To		

5.   Total man-days required by the firm to complete the work giving problem age wise details.

6.   Maximum number of persons who will be put on the job to complete it within the targeted time.(Please enclose names of Personnel /qualification/experience of each software professionals who are proposed to be associated with this job by the firm)

7.   Amount of Earnest Money Deposited in the shape of Bank Draft/ Banker's Cheque:

SN	Name of the bank	No of the document	Document valid upto	amount

8. Please mention Registration No. with its validity period and also enclose copies of the Income Tax Returns filed for the last 2 years.

9. Please enclose copies of audited balance sheet of the last 2 years as proof of turnover.

Dated:

                                                                Signature with seal

Format for submission of Financial bid for resolving problem of existing GPF application and VLC application in oracle 11g

1. Name and complete address of the firm: (In Block letters):

2. Problem wise rates for changes mentioned below-

I. GPF Application

Sl. No.	Particular	Rate (in INR)
1	**Provision for regular updation of full want/ part want at the close of financial year:** A separate table in which major head wise full want/ part want (total of both full want and part want items) will be stored which will be regularly updated at the close of every financial year.	
2	**Adjustment on the basis of clearance of existing amount:** Clearance of existing amount will be done on the basis of adjustment made so for. The clearance through the existing screen also will be deducted from the new table.	
3	**Monthly report:** One monthly report is required to be generated having following columns for 12 months horizontally in the format given below- Month wise report on Clearance of wanting items for the year 201..-.. <table><tr><td colspan="5">4/2017</td><td>5/2017</td><td></td><td></td></tr><tr><td>Major head</td><td>OB</td><td>Add</td><td>Clearance</td><td>CB</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	
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5.	**Allowing posting of debit vouchers incase the account is open and last fund deductions date is available in the Master**: System does not accept debit/credit entries, if Last Fund Deductions date is available in the master data despite the fact that the account is open. Posting of debit voucher should be allowed in such cases.	
6.	**Provision for handling of un-authorized amount similar to FP cases while processing RB payment cases:** Provision is required for handling un-authorized amount while processing RB payment cases also as in FP cases.	
7.	**Modification for calculation of unauthorized credits in case of teachers:** The interest calculation process in respect of teachers, as they retire on 31st March, is to is calculating correct interest as while we calculate unauthorized credits i.e prior to six months from that 31st March. Necessary modification is to be done to give correct calculation.	
8.	**Development of provision for calculation of interest for negative balance cases while processing with limited interest:** While processing	

	cases with Limited interest, provision to calculate interest for negative balance should be developed while system not to give interest to continue in positive balances.	
9.	**Provision for rectification of multiple accounts of any series in one go:** Provision for entering a range of accounts in respect of a series (e.g. From A/c no to A/c no.) to enable rectification of multiple accounts of any series in one go is required.	
10.	**Development of integrated procedure for fetching authority details:** A separate integrated procedure for fetching authority details from the respective table and close the accounts in master table where authorities issued is required to be developed. At present accounts are closed on basis of data captured from the copies of GPF authorities issued. Followed by a change request provision for feeding details of GPF authorities included in this system. Now by development of a separate procedure, this data can be replaced in master data for the purpose of closing GPF accounts. Thus the manual feeding can be prevented and this procedure will run for the purpose periodically.	
11.	**Provision for showing alert message in FP module in case of omission of a year at the time of authorization by AAO:** In FP module while authorizing by AO no alert is displayed if a complete year is omitted from authorization by AAO. This needs to be indicated by giving an alert message to enable the accounts officer to take appropriate action.	
12.	**Restriction for accessibility of RC/FP/RB cases under process so that no other AAO/Accountant could access/view the cases being process/initiated by some other AAO/Accountant:** A control system to be introduced in the FP module which will impose restriction on accessibility of RC/FP/RB cases under process in such way as no other AAO/Accountant could access/view the cases being processed/initiated by some other AAO/Accountant**.**	
13.	**Non proper functioning of role function with respect to AISPF module:** Role functions with respect to AISPF module is not working properly which needs to be rectified i.e. There are separate roles mentioned in the database for various levels/works. But at present in AISPF database these roles automatically get the powers/functions of DBA. Therefore these roles should be restricted to let the access of those functions which are actually defined for that particular level (e.g. DEO/AAO/AO etc.) in that role.	
14.	**Provision for flagging unposted items as cleared:** A form/screen needs to be developed for flagging unposted items as cleared because there are items in unposted table against which no correct clearance is possible which are required to be cleared manually.	
15.	**Need for a provision for the authorization and monthly closing of data in GPF module for captured data related to receipt of monthly credit schedules:** a provision was made in GPF module for capturing the data related to receipt of monthly credit schedules by the Fund-24 section. A provision is needed for authorization and monthly closing of this data.	
16.	**Provision for capturing the subscriber's mobile number:** a field needs to	

Sl. No.	Particular	Rate (in INR)
	be added in the form for allotment of GPF/AISPF account numbers for capturing the subscriber's mobile number.	
17.	**Provision for printing of duplicate ledger for different year of a particular subscriber in a single screen:** Provision is required for printing of duplicate ledger based on the parameter for different years of a particular subscriber in a single screen (e.g. from year 2003-04 to2016-2017)	

II. VLC Application

Sl. No.	Particular	Rate (in INR)
1	**Development of interface to upload text file of <u>sanction order</u> being received from various treasuries:** Every month sanction order of long term advances in text file is received from various treasuries in this office through the CTS. For uploading the sanction order in VLC application, an interface is required to be developed so that treasury-wise data may be uploaded in appropriate table and utilized.	
2	**Development of interface to upload text file of <u>recovery schedule</u> being received from various treasuries:** Every month data of long term advances in text file is received from various treasuries in this office through the CTS. For uploading the data in VLC application, an interface is required to be developed so that treasury-wise data may be uploaded in appropriate table and utilized.	
Total : Rs. (in words)…………………………		**Rs.**

Dated:

Signature with seal