

**OFFICE OF THE ACCOUNTANT GENERAL
(A&E)-I, UP, ALLAHABAD.**

TENDER NOTICE

Sealed bids under **two bid system** are invited from reputed Computer Consultants/Software Developers/IT Programmer for the following work:-

Particulars	Date and Time of submission of tender	Date and Time of opening of tenders
Resolving problems/modification /Enhancement in Voucher Level Computerization software (Database- ORACLE 11g, Platform- Linux Red Hat 5.6, Server- HP IGL 2700 (Type-II), Terminal Platform- Windows-8)	24th Jan 2017 by 5:00 P.M.	25th Jan 2017 at 11:30A.M.

Sealed bidding documents, (Technical Bid and Financial Bid along with EMD) duly filled in as per the instructions of the Tender Document should be addressed to the Sr. Dy. Accountant General (Admn.), Office of the Accountant General (A&E)-I, 20, Sarojini Naidu Marg, Allahabad and must reach latest by 5:00 pm on 24th January 2017. The tenders will be governed by the following terms and conditions:-

1. The tenders will be opened at the time and date mentioned above, in the chamber of Sr. Dy. Accountant General (Admin.) of the office in the presence of the representatives of the bidders, who may like to be present.

2. Scope of work to be carried out and specifying Deliverables :

- Modification, enhancement and implementation of the activities as identified by the Accountants General Offices annexed as Annexure "I" in VLC software. This will be a turn-key project for completion of VLC modules listed in the Annexure.
- Training/handholding support to 10-12 members of core group for two weeks covering following areas-
 - Introduction of various packages, tables structure, Data flow, Procedures and Library attached in various screen/ report etc. of each module of the software.
 - A detail training for modification of parameter Posting Rules etc. for generation of existing broadsheets/report on a different parameter.
 - Introduction of various errors messages, its coding and its handling etc.
- Updation of existing user manuals/documentations as made available by AG office.

3. **Technical Bid** should be prepared as per the instructions given in the Tender Document along with all required information, documents in support of the minimum eligibility criteria, Valid EMD of requisite amount. a. Bid Submission Form duly signed and printed

on Company's letterhead b. Signed and Stamped on each page of the tender document. c. Earnest Money Deposit of Rs.25,000/- d. Bidder Profile, Form for Financial Capacity are duly filled up f. All attested supporting document in proof of having fully adhered to minimum eligibility criteria. The Technical Bid should then be kept in a separate sealed envelope, superscribed as "Technical Bid for VLC software Modification", with the Name and address of the Bidder.

The whole job has been divided into two stages. Tenderer must quote the total time required for completion of the jobs of each stage. The successful bidder has to take up job stage wise and a minimum of one stage can be taken up at one time. Next stage can be taken up only after successful completion of the stage taken up earlier. All jobs of stage I to stage II are to be completed within two months from the date of award of work.

Any change to the interface application used for data import from Treasury Accounts to VLC, Database tuning, backup procedure, etc., if required, may also be required to change. Further, modalities for maintaining the account of 2016-17 along with 2017-18 from April till finalization of the Annual Accounts of 2016-17 may be kept in mind, while modifying the forms, report and database. Any permanent change to the form and reports for accommodating the requirement of accounts from 2017-18 due to merger of Plan and Non-Plan expenditure may make the forms and reports incompatible with older Account formats. This will also be taken care so that the existing forms and report may not stop working after deploying changes carried out in this change management.

4. Bidder should prepare **Financial Bid** in the Price Schedule as provided in the Tender Document with mention of (i) Total cost of the job listed in Annexure-I (ii) Amount of Service Tax (if required to be paid under rules). Then the Financial bid should be kept in a separate sealed envelope, superscribed "Financial Bid for VLC software Modification" with the Name and address of the Bidder.
5. The Bidder shall submit his bid in a sealed envelope containing two separate sealed envelopes consisting of (i) Technical Bid and (ii) Financial Bid, clearly superscribing so and the two envelopes shall be kept in another single sealed envelope.
6. Earnest Money of Rs. 25,000/- in the shape of Bank Draft/ Banker's Cheque in favour of Sr. Accounts Officer (Cash), O/o the Accountant General (A&E)-I, UP payable at Allahabad must accompany the tender.
7. The tenders shall remain valid for a period of 120 days from the date of their opening.
8. **Technical Qualifying Requirement:-**
 - (i) The bidder, should be in the areas of software development for a period of at least three years. The bidder's average annual turnover for the last two completed years as on the date of opening of bid from domestic software development business should be at least Rs. 50 lacs. Copies of audited Balance sheets of last 2 years may be enclosed as proof of turnover.
 - (ii) The bidder should have demonstrable software development experience in large industries/ government departments/ PSUs of handling and executing software jobs of at least Rs. 5 to 10 lakhs each and also should have experience in developing on-line application using Oracle RDBMS.

(iii) The bidder must have experience of Network environment in LINUX RED HAT.

9. The bid should be submitted in enclosed format only.
10. The Accountant General (A&E)-I, UP, Allahabad reserves the right to reject any or all the tenders without assigning any reason. On the sealed envelope it should be clearly superscripted “**Bid for VLC Software correction**”
11. **Bids received after 5 PM of 24th Jan 2017 or without Earnest Money Deposit or with incomplete information would be summarily rejected.**
12. **The successful bidder shall have to provide Three month free on site support** (over and above the man power deployed by the firm to complete the jobs of Stage II) after the expiry of the contract period for Stage I to Stage II to resolve the remaining problems which have arisen due to modification, etc. made by the firm but could not be resolved within the contract period. Thereafter the firm shall have to provide paid on site support for three months (which may be extended upto a maximum of 6 months) on a payment of Rs. 50000/- service Tax extra) per month to resolve other minor problems in various VLC modules to stabilize the VLC project. The software professionals to be deployed by the firm for entire On-site support period must be from among those who had worked on the job.
13. Personnel **names/qualification/experience of each software professionals who are proposed to be associated with this job by the firm must be enclosed with the tender.**
14. General terms and conditions of tender and list of work to be executed through the tender are enclosed separately which may also be gone through before submitting the tender.
15. **Conditional tenders will not be considered and straight way rejected.** Any attempt to negotiate directly or indirectly on the part of a tenderer with the authority to whom he has submitted the tender or the authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective tenderer or to influence by any means the acceptance of a particular tender will render the tender liable to exclusion from consideration.

Sd/-
Sr. Dy. Accountant General (Admn.)

GENERAL TERMS AND CONDITIONS

1. These General Terms and Conditions are to be read in continuance with the Tender Notice for Voucher Level Computerization and in no case these can be interpreted in isolation.
2. The successful bidder will be required to enter into an agreement with the department on a stamp paper of Rs. 100/-.
3. The work defined in the agreement shall have to be started by the successful tenderer from the date as decided by this office.
4. **The tenderer shall strictly adhere to the date of completion of the entire project failing which the firm will be liable to pay penalty @Rs. 2500/- per day, unless extension of time for completion of job of the stage is accepted by the Accountant General (A&E)-I, UP, Allahabad. On completion of all the jobs of each stage, the firm will have to submit a certificate to Sr. Dy. Accountant General (TAD & VLC) to the effect that they have not only made the required modifications/enhancements in the existing software but have also tested it and found that this is working properly. Successful completion of the job shall however be finally accepted after testing by this Office on test server and thereafter on main server through one node after receipt of above certificate from the firm.**
5. The tenders shall remain valid for a period of 120 days from the date of their opening
6. The Technical Bids shall be opened in the chamber of the office of the Sr. Dy. Accountant General (Admn.) on 25th Jan 2017 at 11:30 am by the Committee authorized by the competent authority of this office in the presence of such bidders who may wish to be present.
7. The financial bids of only those bidders whose Technical Bids are accepted, shall be opened by the Committee authorized for the purpose. The date, time and venue of opening of the financial bids shall be intimated to the technically qualified bidders. The Financial Bids of all the technically qualified Bidders shall be opened on the appointed date and time in presence of the qualified bidders/their authorized representatives, who choose to be present at the time of opening of the financial bids.
In case the tenderer fails to commence the specified work within 15days from the date of award or leaves the awarded work mid-way, the Accountant General (A&E)-I, UP without prejudice to any other right shall have the right to refuse payment for the jobs already executed and also forfeit the Earnest Money Deposit either fully or in part thereof.
8. **The comments of final testing by this office shall be communicated within a maximum period of 1 month on receipt of the completion report of the firm regarding each stage.**
9. Conditional tenders shall not be accepted.
10. Except for stage I to II, the successful tenderer shall have to execute the work of all other stages in the office of the Accountant General (A&E)-I, UP, Allahabad and after acceptance of successful completion of job by this office, the firm will have to deploy the respective module of these stages at live and backup application servers of Accountant General (A&E)-I, UP, Allahabad and Accountant General (A&E)-II, UP, Allahabad. The execution of work for stage I to stage II shall however be done by the firm at the office of the Accountant General (A&E)-II,

site initially and after acceptance of successful completion of job by this office, the firm will have to copy the respective modules at all nodes in the office of the Accountant General (A&E)-II, UP, Allahabad and Accountant General (A&E)-I, UP, Allahabad.

9. All modules updated with the latest modifications available in the office of the Accountant General (A&E)-II, UP, Allahabad shall also have to be copied by the firm at all nodes in the office of the Accountant General (A&E)-II, UP, Lucknow also.

10. Payment shall be subject to quality and quantity in accordance with the 'Technical Specifications' and to the satisfaction of the Accountant General (A&E)-I, UP, Allahabad, failing which the aforesaid authority without any prejudice shall have the right to deduct such appropriate amount from the payment as he thinks fit.

11. Payment shall be made according to a mutually acceptable "Payment Schedule" which will be drawn before award of work to the successful bidder. No advance payment will be made.

12. During execution of the work by the successful tenderer, cost of losses and damages, if any, shall have to be borne by the firm.

13. Accountant General (A&E)-I, UP, Allahabad reserves the right to reduce/enhance the quality of work, alter the mode of work according to needs or to cancel the award of the work without assigning any reason at any time.

14. Successful bidder will have to adhere to the Information security policy of this office.

15. Necessary security controls/supervisory controls/safety controls/Inputs/ Processing/ outputs control will have to be provided in the Software for data-security.

16. The Accountant General (A&E)-I, UP, Allahabad shall monitor the systems development process from time to time during execution of the work, to ensure that controls are implemented successfully, user and business requirements are met and the system development/acquisition methodology is being followed and in case of any deficiency the Account in duplicate deduct the payment appropriately.

17. The Accountant General (A&E)-I, UP, Allahabad may at his discretion, ask the successful bidder to post any number of technical experts/consultants of the bidder for any period of time to the local office during currency of work to get the work completed within the time schedule.

18. Income tax shall be deducted at source at the rate applicable at the time of payment.

19. The Accountant General (A&E)-I, UP, Allahabad may at his discretion, improve/ alter/ remove any existing conditions or impose new conditions.

20. The firm will have to provide source code in respect of **modification/enhancements in the existing software** carried out by them.

21. This office will not provide any accommodation facility or food for the personnel of the firm.

22. The firm will be allowed to complete the job on working days of the office during office hours only.

23. The agreement shall be governed by Laws of India for the time being in force. All disputes will be subject to Allahabad jurisdiction.

Sd/-
Sr. Dy. Accountant General (Admn.)

Annexure-I

List of Modification, enhancement and implementation of the activities as identified by the Accountants General Offices in VLC software

Stage-I

Sl.no.	Name of the module	Forms	Reports
1	Budget	--	1) Major Head wise, Grant wise actual amount for the Financial year 2) Major head wise, Grant wise Part IV amount for the financial year 3) Grant wise actual, Major head wise, actual amount for the financial year 4) Grant wise actual, Major head wise , Part IV amount for the financial year
2	Master	1) Maintain budget summary screen 2) Maintain Budget data 3) Authorization of budgeted heads 4) Maintain Accounts abbreviations	
3	Treasury Compilation	1) Voucher Screen 2) Challan Screen 3) Transfer Entry Screen 4) OB Suspense TE Screen	--
4	Book(Civil)	1) TE Screen 2) MH 6004 Central Loan (Payment and Receipts) Sanction order details	1)Report of Monthly Civil Accounts
5	Loan (Institutional)	1) Capture Sanction orders-First part 2) Vouchers-Vrs detail part	--
6	Reconciliation	---	1) Compilation Sheet(Voucher wise detail) 2) Consolidated Abstract Expenditure—Non Plan 3) Consolidated Abstract Expenditure—Plan 4) OB Vouchers details 5) Treasury & Head wise 7610 vouchers 6) Wanting Utilization Certificate against GIA voucher 7) Breakup Report (Head, Grant wise Payment consolidated abstract data)

7	Public Works Division Module	<ol style="list-style-type: none"> 1. Capture Compiled Accounts MH wise 2. Classified Abstract payment 3. Authorization of Classified Abstract 4. Compiled Account Posting 5. Transfer Entry 	<ol style="list-style-type: none"> 1. Detail Head Payment Classified Abstract 2. Detail Head Receipts Classified Abstract 3. Major Head\ wise Payment Classified Abstract 4. Major Head wise Receipt Classified Abstract 5. Classified Abstract Payment (current and Progressive) 6. Classified Abstract Receipt (current and Progressive) 7. Classified Abstract Payment (Circle wise) 8. Classified Abstract Receipt (Circle wise) 9. Summery Register 10. Generation of Consolidated Abstract 11. Classified Abstract Payment (Comparative) 12. Classified Abstract Receipt (Comparative)
9	Forest Module	<ol style="list-style-type: none"> 1. Capture compiled Account Major Head screen 2. Classified Abstract Payment 3. Compiled Account Authorization Screen 4. Compiled Account Posting 5. Transfers Entry 	<ol style="list-style-type: none"> 1. Detailed Head Payment Classified Abstract PW and Forest PW4341PL 2. Detailed Head Payment Major Head Wise PW4349_P 3. Classified Abstract (Current and Progressive) Payment PW and Forest 4. Classified abstract (head wise all divisions) PW4343_P
10	HDTA and Audit Enquiry	--	<ol style="list-style-type: none"> 1. Capital Expenditure Report (HI 3410) 2. Revenue Expenditure Report (HI4321)
TOTAL:		24	45

Stage-II

11	Report	<p>1) Budget Appropriation/surrender form—Re-appropriation</p> <p>2) Budget appropriation/surrender form—Surrender</p>	<p>1) Statement no. 10</p> <p>2) Statement no. 15</p> <p>3) Explanatory Memoranda to Statement no. 15</p> <p>4) Statement no. 16</p> <p>5) Explanatory Memoranda to Statement no. 16</p> <p>6) Statement no. 17</p> <p>7) Annexure to Statement no. 17</p> <p>8) Statement no. 18</p> <p>9) Appendix-I</p> <p>10) Appendix-II</p> <p>11) Appendix-III</p> <p>12) Appendix-V</p> <p>13) Appendix-X</p> <p>14) Appendix-XI</p> <p>15) Appendix-XII</p>
12.	RBD Module	<p>The existing RBD module, which has stopped working due change of code of several Banks, change of affiliated bank and merger of several sub-treasuries into treasuries. As such, this module is also required to be modified/re-designed so that existing data may be used and the all the report of the module may be generated successfully.</p>	
13.	Book Module	<p>Modification in Monthly Civil Accounts report is also required as the Budget of Revenue expenditure figure in Monthly Civil Accounts is not being shown correctly.</p>	

**Sd/-
Account Officer(ITCG)**

Format for submission of bid for modification/ Enhancement in Voucher Level Computerization software

1. Name and complete address of the firm: (In Block letters):
2. Name and Phone no. of the Contact Person:
3. Experience in the field of Software Development:

(Please enclose Company profile showing experience, experience certificate and copies of the work orders, etc.)

SN	Name of the organization for whom software development has been done	Period		Whether the software developed was on-line application using Oracle RDBMS.	Please specify if Job involved to Network environment in LINUX RED HAT also.
		From	To		

4. Experience in the field of Software maintenance
(Please enclose Company profile showing experience, experience certificate and copies of the work order etc.)

SN	Name of the organization for whom software maintenance has been done	Period		Whether the software maintenance was on-line application using Oracle RDBMS.	Please specify if Job involved to Network environment in LINUX RED HAT also.
		From	To		

5. Total man-days required by the firm to complete the work giving problem age wise details.
6. Maximum number of persons who will be put on the job to complete it within the targeted time.(Please enclose names of Personnel /qualification/experience of each software professionals who are proposed to be associated with this job by the firm)
7. Amount of Earnest Money Deposited in the shape of Bank Draft/ Banker's Cheque:

SN	Name of the bank	No of the document	Document valid upto	amount

8. Please mention Registration No. with its validity period and also enclose copies of the Income Tax Returns filed for the last 2 years.
9. Please enclose copies of audited balance sheet of the last 2 years as proof of turnover.

Dated:

Signature with seal