

# **Office of the Accountant General (A&E)-II, Uttar Pradesh, Allahabad**

## **TENDER DOCUMENT**

**(Includes both Technical & Financial bid documents)**

### **Name of Work/Service**

Hiring of one 60 KVA Diesel Generator Set with acoustic canopy in the Office of the Accountant General (A&E)-II, U.P., Allahabad and its installation, testing and commissioning.

Dated signature of the Tenderer/Bidder:

Name & Address of Tenderer/Bidder with seal:

## Office of the Accountant General (A&E)-II, Uttar Pradesh, Allahabad

No. AE-II/05/G.D. (Main)/Tender/DG Set/400

Dated: 27.10.2017


### Tender Notification

Tenders are invited from competent and interested Registered Agencies/Firms for hiring of one 60 KVA Diesel Generator Set with acoustic canopy in the Office of the Accountant General (A&E)-II, U.P., Allahabad and its installation, testing and commissioning during the financial year 2017-18 and 2018-19. The tender process is of two Bid systems i.e. Technical and Financial Bid. Sealed tender documents duly filled in as per the instructions contained in this Tender Document should be addressed to the Senior Deputy Accountant General (Pension, GE & TAD), Office of the Accountant General (A&E)-II, U.P., Allahabad and must reach by post or in person on due date and time.

1.	Name of Work	Hiring of one 60 KVA Diesel Generator Set with acoustic canopy in the Office of the Accountant General (A&E)-II, U.P., Allahabad and its installation, testing and commissioning.
2.	Working days during the month for which the services are required.	Monday to Friday. Saturday, Sunday and Gazetted Holidays, if required.
3.	Amount of E.M.D. (Bank Draft/ Demand Draft in favour of "Pay & Accounts Officer, Office of the Accountant General (A&E)-I, U.P., Allahabad")	Rs.15,000/-
4.	Eligibility Criteria (Self-attested copies of all credentials in support of the required eligibility criteria should be enclosed with the Technical bid failing which the application is liable to be rejected outright)	(a) The Tenderer/Bidder should have a minimum of five years experience in the field of Supply, Installation, Testing and Commissioning of Diesel Generator set. (b) No recovery outstanding in respect of any Govt. dues like Service Tax/GST, Income Tax etc. (c) The Contractor should enclose the complete financial statements (including Profit & Loss and Balance sheet) for the last five financial years i.e. 2012-13 to 2016-17 along with proof of VAT/GST, PAN, registration etc.
5.	Last date and time for receipt of completely filled tender documents	27.11.2017, 03:30 PM
6.	Date and Time of opening of Tender (Technical Bid)	27.11.2017, 04:00 PM
7.	Date and Time of opening of Tender (Financial Bid)	27.11.2017, 05:30 PM

**Note:**

1. In case the said date(s) happen to be a holiday for any reason, the activity will be held on the immediate next working day at the same time & place and as a consequence any change(s) in the date(s) of the subsequent activities will be informed through suitable media to all concerned.
2. Selection of the agency/firm will be at the sole discretion of the competent authority of the Office of the Accountant General (A&E)-II, U.P., Allahabad who reserves its right to accept or reject any or all the proposals without assigning any reasons.
3. The tender documents for the above work/service can be downloaded from the official website of this office i.e. [www.agup.nic.in](http://www.agup.nic.in) or through Central Public Procurement Portal (CPPP).

  
27-10-2017

**Accounts Officer/G.D. (Main)**



**Office of the Accountant General (A&E)-II, Uttar Pradesh, Allahabad**

**Instructions to Tenderers/Bidders**

1. The Tenderer/Bidder are required to submit two separate Bids i.e Technical and Financial, as per prescribed proforma of this office. The technical bid and the financial bid should be sealed by the tenderer/bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The first sealed cover should be superscribed "Technical Bid for Hiring of one Diesel Generator Set" and should contain all the documents required in the Technical Bid. The second sealed envelope should be superscribed "Financial Bid for Hiring of one Diesel Generator Set". Both sealed envelopes should be put in a third sealed envelope superscribed "TENDER FOR HIRING OF ONE DIESEL GENERATOR SET".
2. The Technical bid must be accompanied with an Earnest Money Deposit (EMD) of Rs.15,000./- in the shape of Bank Draft/Demand Draft from any Nationalized Bank, failing which the technical bid shall not be considered valid. The instrument shall be valid for a period of 3 months from the date of issue of tender notice. In the absence of EMD, the tender shall be summarily rejected.
3. The Financial bids of only that Tenderer/Bidder, who qualify in Technical bid evaluation by the concerned committee of this office, shall be opened. The financial bids of all those Tenderer/Bidder who have failed to qualify in the technical bid will not be opened under any circumstances. The Tenderers/Bidders have to achieve minimum 50% marks in the evaluation of Part-II of Technical bid to qualify for financial bid. Part-I of Technical bid is mandatory to qualify for financial bid.
4. The tender document issued by this office (total 13 pages), duly signed by the tenderer/bidder on each page, will only be entertained by this office.
6. Incomplete tender form will not be considered by this office. All entries in the tender documents should be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorized signatory. Any alterations without authentication will be treated as a 'NIL' entry.
7. The successful bidder/tenderer will have to deposit an amount, equal to the 10% to the total contract value, as Security Deposit before execution of Agreement failing which the earnest money of the successful bidder/tenderer will be forfeited. The amount should be payable through FDR/TDR, pledged in favour of "Pay & Accounts Officer, Office of the Accountant General (A&E)-I, U.P., Allahabad" for a period of 24 months.
8. The Office of the Accountant General (A&E)-II, U.P., Allahabad reserves full right to accept or reject any tender or all the tenders without assigning any reason.
9. All the disputes and differences arising out of or in connection with this tender shall be subject to the exclusive jurisdiction of Court of Law at Allahabad only.
10. The Agreement shall be executed on a stamp paper of Rs.100/-. The cost of stamp paper and agreement shall be borne by the Agency/Firm.
11. The earnest money of all the unsuccessful bidders/tenderers will be returned after fifteen days of the execution of the Contract/Agreement. The EMD shall be refunded to the

