

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-II,UTTAR .PRADESH,
ALLAHABAD

No. AE-2/05/GD(M)/Gr.II/03/2019-20/Vol.II/306

Dated 03.09.2019

RETENDER NOTICE

Two AC vehicle One Maruti Swift Dezire & one Toyota's Innova, Colour –White or any sober colour are required for Office of the Accountant General (A&E)-II,U.P.Allahabd on monthly rental basis for a period of October-2019 to 30 September-2020. The total run of car should not be more than 30,000 Kms and should not be more than 02 year old.

The last date for submission of the tender is **23-09-2019** upto 3:00 PM in the box kept in the chamber of Sr.Dy Accountant General /TAD & VLC , Office of the AG(A&E)-II, U.P.Allahabd or offer sent through post must be addressed to Sr.Dy.Accountant General /TAD & VLC ,O/o the Accountant General A&E)-II, U.P.Allahabd , 20 Sarojini Naidu Marg, Allahabad-211001 and reach by last date & time.

Kindly arrange to submit your rates for the above mentioned vehicle by **23-09-2019** upto **3.00 PM** . Tender form (Rate schedule) along with terms and condition are being attached with this letter.


Accounts Officer/GD

Encl: As above

Uttar Pradesh Allahabad

TERMS AND CONDITIONS OF THE TENDER

- 1- Two AC vehicle (Maruti Swift Dezire & Toyoto Innova, Colour-White or any sober colour. The total run of car should not be more than 30,000 Kms and should not be more than 02 years old) is required for the period **October-2019 to 30-September-2020** on a monthly rental basis in the Office of the Accountant General (A&E)-II, U.P. Allahabad. The agreement/work order is extendable for further period with mutual consent and satisfactory services.
- 2- Tender must be accompanied with an earnest money of Rs. 20000 (Otherwise tender will not be considered) in the shape of Bank Draft/Demand Draft from any Nationalized Bank in favour of **"Pay & Accounts officer, Office of the Accountant General (A&E)-I, U.P. Allahabad"**
- 3- The successful tenderer will have to deposit an amount, equal to the 10% of the total contract value, as security Deposit for execution of agreement, failing which the earnest money of the successful bidder/tenderer will be forfeited. The amount of the security deposit should be payable through FDR/TDR, pledged in favour of Pay & Accounts Officer, Office of the Accountant General (A&E)-I, Allahabad" for a period of 13 months.
- 4- The Office of the Accountant General (A&E)-II, U.P. Allahabad reserves the full rights to accept or reject any tender or all the tenders without assigning any reason.
- 5- All the disputes and differences arising out of or in connection with the tender shall be subject to the exclusive jurisdiction of Court of law at Allahabad only.
- 6- The tenderer must have a registered office at Allahabad and the tenderer have to intimate the complete address and phone number of the said registered office.
- 7- The rate should be quoted for maximum limit **1500 Kilometers** per month. Kilometer will be calculated from the reporting time to releasing time of vehicle on each day in the office of the AG(A&E)-II, U.P. Allahabad. No extra run for reporting and garaging will be entertained
- 8- The vehicle shall normally be used from Monday to Saturday between 8:30 AM to 8:30 PM. However, in case of emergency and outstation visit it can be used the scheduled working hours and holidays also. The vehicle can be utilised round the clock as and when required.
- 9- The rate includes all Major /Minor repairs, servicing of vehicle, cost of fuel, lubricants and all other consumables required from time to time as well as driver's wages and allowances, all taxes and duties, incidental charges, penalty etc.
- 10- In case of break-down of vehicle, the replacement of vehicle has to be provided immediately without loss of time. In the event of failure to provide similar vehicle, Office of the AG(A&E)-II, U.P. Allahabad is free to hire other vehicle and to recover the charges incurred on hired vehicle from the payment due to the successful tenderer/vehicle owner of rental basis.

- 11- The vehicle should have commercial registration with the Regional Transport office Allahabad.**
- 12- It is the sole responsibility of the successful tenderer to pay any damages/compensation arising out of accident, challans and infringement of rules if any, this office is not liable to reimburse any such payment made by the successful tenderer. It is the responsibility of the successful tenderer to follow all statutory rules and regulations provided under Motor Vehicle Act.
- 13- Accommodation to Driver and garage for rental vehicle will not be provided by the O/o the AG(A&E)-II, U.P. Allahabad. Further during any night halt, the Office of the A.G.(A&E)-II, U.P.Allahabd will not provide fooding and lodging expenses to the driver of the vehicle.
- 14- The successful tenderer owner shall completely be responsible for safe running of the vehicle. The O/o the AG(A&E)-II, U.P. Allahabd wil not be responsible for any loss, damage/repairs, maintenance or accident to the vehicle or to the driver.
- 15- The condition of the vehicle will be physically examined by the office before issuing the work order.**
- 16- As per requirement in future any vehicle can be withdraw at any time by this office .**
- 17- Driver of the vehicle shall maintain a log-book /duty slip. In case of loss of log-book/dutyslip the decision of the Office of the AG(A&E)-II,U.P.Allahabd regarding payment will be final . The bills will be submitted on a monthly basis.
- 18- Vehicle should always be in a good running condition. If on any date the office feels that it is not so, no payment will be made for the said date & period
- 19- The seats of the vehicle should have in good condition and covered with clean seat covers.
- 20- The driver should always carry valid Driving Liscense and wear proper and clean uniform.
- 21- The successful tenderer will provide Mobile phone to the driver and cost of the set as well as of recharge /bill shall have to borne by the successful bidder.
- 22- The services of the successful tenderer at any stage are found unsatisfactory the office will cancel the agreement without assigning any reason /notice and his security deposit will be forfeited without any intimation.
- 23- The offer by tenderer shall remain valid for at least 120 days from the date of the opening of the tenderer.
- 24- The tenderer must have overall experiences of three years in supplying vehicles to Govt. Offices/P.S.U.
- 25- The vehicle must be insured (Comprehensive insurance) by the tenderer every year and a certified copy of the insurance must be submitted to the office.
- 26- The tenderer shall be responsible to pay minimum wages to the driver of the rental vehicle as fixed by the U.P.Govt time to time.
- 27- The tender form must be supported with foolwing documents:

