

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)-II, U.P.**

**ALLAHABAD**

No. AGII/Comp-Cell/T. Notice/Consumable/2017-18/629 Dated: 27.03.2017

**LIMITED TENDER ENQUIRY**

Earlier invited Limited Sealed tenders for procurement of computer stationery items for 2017-18 have been cancelled by the competent authority, therefore, fresh Limited Sealed tenders are being invited for supply of original Ink Jet cartridges, Toner, Print Head etc. as mentioned in the enclosed format of Bid on rate contract basis which will be valid from 01-05-2017 to 30th April 2018. The tenders should be addressed to the **Dy. Accountant General/Works, Office of Principal Accountant General (A&E)-II, 20, Sarojini Naidu Marg, U.P. Allahabad-211001** and may be send to addressee or may be dropped in the box placed at DAG (Works) Cell, Office of Principal Accountant General (A&E)-II, 20, Sarojini Naidu Marg, U.P. Allahabad-211001 so as to reach by **12/04/2017 upto 02.30 P.M.** No tender will be accepted after the due date and time. The tender will be opened on the same date i.e. **12/04/2017 at 03.00 P.M** in the chamber of Deputy Accountant General (Works) in the presence of representatives of the firm, if any.

**Terms & Conditions**

1. The vendor should be registered with UPTT/CST/Vat.
2. The vendor should enclose Registration Certificate with his tender.
3. The rate should be inclusive of all taxes.
4. The company name of the items should be noted with the quoted rate.
5. The vendor must enclose authorization letter of the company with their tender,
  - (I) Authorization letter of HP Company for supply of ink jet Cartridges, HP Toner Cartridges, HP DAT Cartridges & HP DLT Tape etc.
  - (II) Authorization letter of Lipi Company for supply of ribbon supporting to On Line Printer.
  - (III) Authorization letter of Wep Company for supply of Wep make Print Head for Dot matrix Printers.
6. The tender will not be entertained without authorization letter of the company.

7. The tender must be accompanied with the **EMD of ₹ 10000/-** (Rupees ten thousand only) which shall be in form of a crossed Demand draft from any Nationalized Bank in favour of the Pay and Accounts Officer, Office of the Accountant General (A&E)-I, U.P., Allahabad payable at Allahabad.
8. Tender not accompanied with earnest money will not be considered.
9. Earnest money will be refunded to the unsuccessful vendors after acceptance of the tender is conveyed to the successful vendor only.
10. All rates will be valid and applicable up to 31.03.2018.
11. The rates quoted for rate contract should be inclusive of all taxes.
12. Successful bidder should deposit **10% of performance security money** of the total value of the first Supply order in shape of bank guarantee or FDR from a Nationalized Bank for the entire warranty period of Supplied items plus one month extra. The bank guarantee will be prepared in favor of the Pay and Accounts Officer, Office of the Accountant General (A&E)-I, U.P., Allahabad after award of contract.
13. Bid Security will be refunded to successful bidder on receipt of performance security.
14. In the event of non-supply of original ink Jet cartridges, Toner and print head etc. within the specified date by the successful bidder, Dy. Accountant General/Admin has full right to terminate the rate contract by giving one-month notice and the security deposit will be forfeited.
15. EMD and Security deposit of the successful bidder/vendor shall be forfeited if they deny from their offer after submission of their bids.
16. The items will be purchased in four spells or as needed during the year on the basis of quarterly requirements.
17. The firm should supply original items within 15 days from the date of supply order. For any delay beyond 15 days. Dy. Accountant General/Admin has full right to impose a penalty at rate of 1 ½ % per week of the value of supply order subject to a maximum of five weeks.
18. The firm must change the defective/damaged items which may be required to be replaced with same make/brand within 15 days from the date of information if any given to him after receipt of supply.
19. The invoice of supplied items should be prepared in triplicate addressed to the Principal Accountant General (A&E)-II U.P. Allahabad.
20. All dispute and differences arising out of/or in connection of this quotations shall subject to the exclusive jurisdiction of courts at Allahabad.
21. Any delay on the part of postal authorities will be sole responsibility of the firm.
22. Supply of Cartridges & Toners etc. will not be accepted if their manufacturing date is more than three months old.
23. **Envelops should indicate clearly “Tender for Computer Consumable items for the year 2017-18”.**
24. **Itemwise L1 firm will be considered for supply of items.**

Sd/-  
Accounts Officer/Computer Cell

Format of Bid for Computer Stationery items like Ink Jet cartridges, Toner, Printer Head etc. for the year 2017-18

<i>Sl. No.</i>	<i>Name of item</i>	<i>Rate per unit/per packet inclusive of all taxes (Rs.)</i>
1.	HP make DAT Cartridge 72GB	
2.	Tandberg RDX 320 GB Cartridge	
3.	HP Inkjet Cartridge No. 818 colour	
4.	HP Inkjet Cartridge No. 818 Black	
5.	HP Toner Cartridge 36A	
6.	HP Toner Cartridge 05A	
7.	Toner Cartridge 2365-Brother make-2361dn	
8.	Toner Cartridge-for Ricoh No. SP200	
9.	HP Inkjet Cartridge No. 678 colour	
10.	HP HP Inkjet Cartridge No. 678 Black	
11.	HP Inkjet Cartridge 680 Black & Colour	
12.	HP Laserjet Pro 200 Colour Printer Toner cartridge No. 210 Black	
13.	HP Laserjet Pro 200 Colour Printer Toner cartridge No. 211 Syan	
14.	HP Laserjet Pro 200 Colour Printer Toner cartridge No. 212 Magenta	
15.	HP Laserjet Pro 200 Colour Printer Toner cartridge No. 213 Yellow	
16.	HP Lesarjet Printer A3 Size Toner Cartridge 93-A	
17.	HP Laserjet Printer Colour Toner cartridge No.CM-1415 fnw 128 Black	
18.	HP Laserjet Printer Colour Toner cartridge No.CM-1415 fnw 128 Magenta	
19.	HP Laserjet Printer Colour Toner cartridge No.CM-1415 fnw 128 Cyan	
20.	HP Laserjet Printer Colour Printer Toner cartridge No.CM-1415 fnw 128 Yellow	
21.	HP Toner Cartridge 78A	

22.	HP Toner Cartridge 12A	
23.	HP Laser Printer CM 1312 MFP Toner cartridge No540A Black	
24.	HP Laser Printer Toner cartridge No 541 A Colour	
25.	HP Laser Printer Toner cartridge No 542A colour	
26.	HP Laser Printer Toner cartridge No 543 A Colour	
27.	DMP Printer Head(LQ-1050)	
28.	Battery of Laptop	
29.	DMP Printer Ribbon (LQ 1050)	
30.	Ribbon for P 7000	
31.	Ribbon for P-7 series 7210 (Part No. 256109-104)	
32.	Ribbon for P-7 series 7210 (H.D. Part No. 255051-104)	
33.	Ribbon NO Tally Printer No.6610 (Part No. 256110-104)	
34.	Pressure roller for HP Laser Printer 1505	
35.	Pressure roller for Laser Printer 2050	
36.	HP Pressure Roller for HP Laser Printer CM 1415 FNW	
37.	HP Pressure Roller for HP Laser Printer CM 1312 MFP	
38.	Pressure roller for Laser Printer P1606dn	
39.	Pressure roller for Laser Printer P1566	
40.	Teflon for Laser Printer P1566 Steel Coated	
41.	Teflon for HP Laser Printer 1505 Steel Coated	
42.	Teflon for Laser Printer P1606dn Steel Coated	
43.	Teflon for HP Laser Printer CM 1312 MFP	
44.	Teflon for HP Laser Printer 2055DN	
45.	Image transfer kit of HP Laser Printer 2055dn	
46.	Smart Array Battery for Server	
47.	80 Column Computer Paper 12x10x1 80GSM	
48.	132 Column Computer Paper 15x12x1 80GSM	
49.	CD ® with Jewel Case	

50.	CD –RW with Jewel Case	
51.	DVD ® with Jewel Case	
52.	DVD-RW with Jewel Case	
53.	DVD ® 8.5 GB with Jewel case	
54.	C.D. Marker (Camlin) Thick-White & Black	
55.	C.D. Marker (Camlin) Thin White & Black	
56.	CD Mailer (Thermocole) Super Quality	
57.	Pen Drive 8 GB	
58.	Pen Drive 16 GB	
59.	Pen Drive 32 GB	
60.	Cable Cat-6 for networking	
61.	Cat-6 Patch Card	
62.	Cat-6 Cable box of 105 mtr cable	
63.	Cat-6 Cable box of 305 mtr cable	
64.	Hard Disk 1 TB Seagate (external)	
65.	Hard Disk 1 TB Seagate (internal)	
66.	Hard Disk 500GB Seagate (external)	
67.	Hard Disk 500GB Seagate (internal)	
68.	Modem	
69.	Network Switch 8 port D-Link	
70.	RAM 2 GB DDR-2	
71.	RAM 2 GB DDR-3	
72.	RAM 4 GB DDR	
73.	Optical mouse	
74.	USB keyboard	
75.	Teflon for Laser Printer P1566 Plain	
76.	Teflon for HP Laser Printer 1505 Plain	
77.	Teflon for Laser Printer P1606dn Plain	

Signature with Seal of the firm